



THE UNITED CHURCH OF WINCHESTER

99 Main Street, Winchester, NH 03470-3151

603-239-4465

unitedchurchofwinchesteroffice@gmail.com

<https://www.facebook.com/UnitedChurchOfWinchester>

www.theunitedchurchofwinchester.com

Application of Employment

The United Church of Winchester is an equal opportunity employer. Discrimination on the basis of age, sex, race, color, marital status, physical or mental disability, religious creed, national origin, sexual orientation, gender identity, gender expression or any other non-merit factor is strictly prohibited.

Applicant Information:

Name: _____ Email: _____
(last) (first) (middle)

Address: _____ Phone: _____

Mailing Address: _____ Phone: _____
(if different from above)

Have you applied here before? _____ If yes, when? _____

Have you ever worked for the Town before? _____ If yes, when? _____

Timeframe Employed: _____ Reason for Leaving: _____

Work Experience: (Most Recent Employer)

Employer: _____ Address: _____

Phone: _____ Type of Business: _____ Name & Title of Supervisor: _____

Employed from: _____ to: _____ Job Title: _____

Duties performed: _____

Starting Salary: _____ Final Salary: _____ Reason for Leaving: _____

Previous Experience:

Employer: _____ Address: _____

Phone: _____ Type of Business: _____ Name & Title of Supervisor: _____

Employed from: _____ to: _____ Job Title: _____

Duties performed: _____

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Education:

Name	City/State	Degree?	Type	Major
High School: _____	_____	_____	_____	_____

College: _____	_____	_____	_____	_____
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Other: _____	_____	_____	_____	_____
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Trade School: _____	_____	_____	_____	_____
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Commercial courses completed (Include skills, typing, shorthand, business machines, computers, etc.)

Three References: (Name & Number)

General:

Are you authorized to work in the U.S.? _____ (Proof of eligibility to work in the U.S. will be required upon employment)

Are you 18 yrs. old or older? _____ How did you hear about this position? _____

What position are you applying for? _____ Desired Salary: _____

Are you available to work full time _____ part-time _____ Max hrs. if part-time _____

Can you perform essential functions of the job with or without reasonable accommodations? _____ Yes _____ No

Have you currently been laid off or on leave from another employer? _____ Yes _____ No



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NOTICE: PLEASE READ BEFORE SIGNING

If I am hired, I agree to abide by the rules and policies of The United Church of Winchester.

I understand that if I am hired, my employment will be for no definite period, and that my employment & compensation can be terminated with or without cause & without notice, at any time, at the option of either the Church or me.

- I authorize all persons, companies, prior employers, schools, credit bureaus & government agencies to supply any information concerning my background, education & employment and release all parties for any damage that may result from furnishing same to you. I also release the Church and its agents from all liability for any damage that may result from this research of my background.
- I also certify that the information contained in this application is complete & correct to the best of my knowledge and understand that falsification of this is grounds for dismissal in accordance with Church policy.
- I certify that all of the information that I provide on this application or in any interview will be complete, true and accurate. I understand that if I am hired and such information is later found to be incomplete, false, or misleading in any respect, I may be discharged.

I have read the above Notice Section or have had someone read or explain it to me, and I fully understand it.

(Print Name)

(Signature)

(Date)